

Version 03

Requirements for the traceability system

Purpose	A summarised presentation of the Europe Soya traceability system, starting from the harvest declaration to the certification of unprocessed soya beans (=lot certification) from the primary agricultural collector to the primary processor as well as of processed soya products (=traceability certification) from the primary processor to the marketer.
Definition	<p>Traceability system: the purpose of the Europe Soya traceability system is to continuously transmit relevant information on the origin of products in the supply chain.</p> <p>Harvest declaration: the purpose of the harvest declaration is to provide harvest information to the certification body and Donau Soja Organisation.</p> <p>Lot certification: the purpose of the Europe Soya lot certification system is to ensure the traceability of unprocessed Europe Soya certified soya beans. Lot-based certification covers the stages from the primary agricultural collector to the primary processor.</p> <p>Traceability certification: the purpose of the Europe Soya traceability certification system is to ensure the traceability of processed Europe Soya certified soya products. Traceability certification covers the stages from the primary processor to the marketer on a voluntary basis.</p>
Outline	<p>1 Traceability of soya bean production.....1</p> <p>2 Traceability of unprocessed soya beans (=lot certification).....2</p> <p>3 Traceability of processed soya products (=traceability certification).....2</p> <p>4 Selling Europe Soya soya beans and products using certificates.....2</p> <p>5 Purchasing Europe Soya soya using certificates.....3</p> <p>6 Quantity amendment notification3</p>
Status	Version 03: released by the Board on 20.02.2025

1 Traceability of soya bean production

1.1 Harvest declarations are submitted by the primary collector to both their contracted certification body and Donau Soja Organisation after harvest (see R02, 3.2).

1.2 Harvest declarations are the starting point of the traceability system and include the following information:

- name, postal and e-mail addresses of the primary collector;
- name, postal and e-mail addresses of the delivering Europe Soya soya bean farmers;
- stock of Europe Soya soya beans;
- stock of soya bean qualities other than Europe Soya;
- harvest year;
- date of incoming deliveries and delivery volume of Europe Soya soya bean farmers.
- country of origin and, where relevant, parts thereof;



- geolocation of all plots of land on which the crop was produced¹; or
- where applicable, reference number of the product's due diligence statement in accordance with Regulation (EU) 2023/1115.

2 Traceability of unprocessed soya beans (=lot certification)

- 2.1 A lot certificate is needed only for trading in unprocessed soya beans.
- 2.2 The following operations shall be in possession of Europe Soya lot certificates for trading in unprocessed Europe Soya soya beans:
- soya bean farmers (producers) acting as primary collectors by selling Europe Soya soya beans directly to a trader (as defined in Requirements R 02, paragraph 10.2);
 - agricultural collectors / primary collectors (as defined in Requirements R 02);
 - traders (as defined in Requirements R 03); and
 - primary processors (as defined in Requirements R 04).

3 Traceability of processed soya products (=traceability certification)

- 3.1 A traceability certificate for placing on the market and trading in processed Europe Soya certified soya products shall be optional.

4 Selling Europe Soya soya beans and products using certificates

- 4.1 The seller shall send lot/traceability certificate requests to their certification body. Each request shall include the following information:
- name and contact information of the buyer;
 - where applicable, codes of the lot/traceability certificates related to the quantity of Europe Soya soya to be sold;
 - type, trade name and quantity of the soya bean/product to be sold as Europe Soya soya or to be delivered to the buyer;
 - harvest year;
 - reference number of accompanying documents (e.g. contracts, delivery notes); and
 - where applicable, reference number of the product's due diligence statement in accordance with Regulation (EU) 2023/1115.
- 4.2 The seller shall accept as response from their certification body the lot/traceability certificate in the form of a signed PDF document. The lot/traceability certificate shall include the following information:
- name, postal and e-mail address of the seller;
 - name, postal and e-mail address of the buyer;
 - code of the certification body;
 - code of the lot/traceability certificate;
 - quantity of the soya bean lot/product unit certified as Europe Soya;

¹ For quantities from the 2025 harvest that originate from micro and small farms within the EU, the availability of field data on site will be accepted until 29.06.2026.



- harvest year;
- reference number of accompanying documents (e.g. contracts, delivery notes);
- where applicable, reference number of the product's due diligence statement in accordance with Regulation (EU) 2023/1115;
- "Europe Soya" logo.

Additionally, data on the geolocation of the plots of land on which the soya beans were produced can be provided on request.²

- 4.3 The maximum quantity of Europe Soya soya beans or products comprised by a lot/unit is the quantity stipulated in the supply contract.
- 4.4 The seller shall send the lot/traceability certificates to the buyer of the corresponding lots/units.

5 Purchasing Europe Soya soya using lot / traceability certificates

- 5.1 Agricultural collectors, traders and primary processors may only buy Europe Soya soya beans if a lot certificate in the form of a signed document is handed over to them for the corresponding lot or the corresponding contract. This lot certificate shall include the information specified in paragraph 4.2.
- 5.2 Obtaining a traceability certificate for purchasing, storage, processing and trading of processed Europe Soya soy products is optional.

6 Quantity amendment notification

- 6.1 If quantities delivered to a buyer deviate from the contracted delivery quantities, the company shall send a quantity amendment notification to their certification body, specifying the reason for the notification. The certification body shall then issue the amended lot/traceability certificate to the seller. The seller shall then forward the amended lot/traceability certificate to the buyer.

² For quantities from the 2025 harvest that originate from micro and small farms within the EU, the availability of field data on site will be accepted until 29.06.2026.